**MINUTE OF MEETING HELD ON MONDAY, 9TH MAY 2022 VIA MICROSOFT TEAMS BETWEEN NCA AND AIRTELTIGO GHANA ON QUARTER1 QOS FIELD MONITORING DRIVE TEST RESULT**

**ATTENDANCE**

**NCA**

Mrs. Golda Adjei **Chairperson**

Mr. Paul Kofi Datsa

Mr. Thomas Daniel Hayford

Mr. Nii Ayitey Komey

Mr. Isaac Nkoah-Mensah

Mr. Ezer Osei Yeboah-Boateng

Mr. Nana Akosah Sarpong

Mr. Michael Asiedu Offei

Mr. George K Abrokwah

Mr. Cosih Seddoh Smith

Mr. Franzel Atta Opoku

Mr. Raymond Tuffuor

Mr. Clive E. Barton-Odro

Mr. Nathan Wunsonti Musah

Mrs. Diandra Amoako

**AIRTELTIGO GHANA**

Mr. Stephen Cudjoe-Seshie

Mr. Enoch Osei Ackah

Mr. Prosper Kofi

Mr. Yaw Atto Kora

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| **Item No** | **DETAIL** |  | **ACTION BY** |
| **1.0**  **1.1** | **AGENDA**  RECONCILATION MEETING OF 2022 Q1 FIELD MONITORING DRIVE TEST RESULT  **OPENING**  The meeting commenced at 2:10 pm with an opening remark from the Chairperson, Mr. Isaac Boateng The Chairperson, in his opening remarks thanked all attendees for honouring the Authority’s invitation.  He further called on the AirtelTigo team to introduce its members present in the meeting. Mr. Yaw Anto Korankye introduced the Airteltigo members present. |  |  |
| **2.0**  **2.1**  **2.2**  **4.0**  **5.0**  **6.0** | **PRESENTATION OF QOS Q1 FIELD MONNITROING RESULTS**  Mr. Nana Akosah Sarpong took the meeting through the Q1 field monitoring drive test results presentation. He Mentioned 2 key Agendas (outline of presentation) which is as follows:   * INTRODUCTION * FINDINGS   **INTRODUCTION**  Mr. Akosah stated the drive test was conducted from 10th March- 11th April 2022. Seven regions was involved in the drive test. ( Ashanti , Central, Eastern , greater Accra, North East, Northern and Savannah ). This led to a total of 54 district capitals. All the above were statement made by Mr Akosah.  **FINDINGS**  Mr. Franzel Atta Opoku shared with the meeting details of the  NMS Operatioinal Plan. He first talked about trouble ticket and explained its importance and relevance to the airteltigo team. The presentation was in 3 parts that is the operational plan, compliance approach and conclusion.  He talked about the categories of the Reports. He continued with the KPIs to be used in the NMS plan that is coverage, call success rate, call drop rate, Availability (down time for cells). He Continued with the compliance approach, AirtelTigo is to provide top ten performing district and problems facing them from growth. After they should provide a report of how they plan on solving the challenge with given Timelines.  **DISCUSSIONS**  The Chairperson thanked Mr. Cudjoe-Seshie for the presentation and asked the participants to voice out their questions and comments.  Mr. Nii Komey questioned the Airteltigo team about the metric used in poor network complain in their presentation and also about the LTE deployment and how the Airteltigo plans on doing it technically. The Airteltigo team explained the use of the national roaming from the cell.  Mr Nii Komey further asked why per the Airteltigo’s presentation the upgrades for accra was less and wanted to know why. The Airteltigo team explained that greater accra has been made 4cc and that they only plan on bringing LTE rather.  **CONCLUSION**  The meeting ended at 12:00 pm  Chairperson: Mrs. Golda Adjei ----------------------------  Recorder: Mr. Nana Akosah Sarpong ----------------------------- |  |  |
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